

Save Our Trails!



Promoting trails in Santa Clara County for the benefit and enjoyment of all

Board Meeting

Willow Glen Library

1157 Minnesota Avenue, San Jose 95125

Monday, May 15, 2017, 7-9pm

CALL TO ORDER

INTRODUCTIONS

Welcome to visitors. It's a new operational year with new board members! Please introduce yourself and what roles you've taken on.

ADMINISTRATIVE

1. Approval of minutes for January & March
2. Attendance

CHANGES TO AGENDA

PRESENTATIONS BY GUESTS

None planned.

DIRECTORS' REPORTS

1. President's report
2. Treasurer's report
3. Secretary's report

CURRENT ISSUES

NEW ISSUES

1. Assign a board member to reserve the meeting room each month and pick up the key before the meeting. The room may be reserved 90 days in advance. The board has approved the expense of the room rental ad infinitum. Cost is \$37/meeting. (Martin)
2. Appointment of a new **agent for service of process**. See Addendum A (Martin)
3. Assign a board member to be a second moderator on the membership board, and to send messages to members. (Mary-Ellen)
4. Business cards (Mary-Ellen)
5. Review the annual meeting. Update documentation. See links. (Mary-Ellen)
<http://www.saveourtrails-scc.org/blog/wp-content/uploads/2015/11/To-do-list-for-the-Annual-Meetings.pdf>
<http://www.saveourtrails-scc.org/blog/wp-content/uploads/2015/11/staffing-the-table.pdf>
http://www.saveourtrails-scc.org/blog/wp-content/uploads/2015/11/Speakers_at_SOT_annual_meetings.pdf
http://www.saveourtrails-scc.org/blog/wp-content/uploads/2015/11/SOTFlyer7th-AnnualMtg_FINAL.pdf
6. The past few years, in the meeting following the annual meeting, we have taken a little time to look back at what we have accomplished in the past year and to look to what the future might hold for our group. (Bill)
7. Help Ridge Trail Council on opening day(s) of Mt Umunhum Sat & Sun Sept 16,17. (Mike?)
8. Day On The Bay Oct 8 (Bill)
9. Monthly news updates to members (Bill)

10. Viva Calle SJ on Sept 17. To be revealed in May. <http://www.vivacallesj.org/the-event/featured-event> (Bill)
11. Tour of San Jose Bike Trails by Spur. Friday May 26, 4pm.
<http://www.spur.org/events/2017-05-26/exploring-san-jose-s-trail-network> (Bill)
12. The South Bay Clean Creeks Coalition is having it's River Day Event on May 13, 2017 from 9:00 a.m. - 11:00 a.m. The three cleanup sites will be: 1) Los Gatos Creek- Old Willow Glen Trestle; 2) Guadalupe River- Willow Street at 87 Freeway; 3) Coyote Creek- Yerba Buena High School. You can RSVP for the Creek Clean Up Events here: <http://sbcleancreeks.myevent.com/3/rsvp.htm> (Bill)
13. San Francisco Bay Restoration Authority. Next meeting is June 9 in San Rafael.
<http://sfbayrestore.org/sf-bay-restoration-authority-meetings.php> (Bill & Martin)
14. Grant opportunity? http://sfbayjv.org/funding-details.php?funding_id=67 (Bill)

DEFERRED ISSUES

1. Taking a position on the proposed development at Senter and Alma (see the minutes of January, 2017 for background information.)

Addendum A (from 4/7/2017)

Hello Board,

The new Treasurer, Laura, joined Bill, Mary Ellen, and me at the credit union this morning to initiate the process of having her replace me as authorized to sign our checks.

I am also looking into filing the change in Directors with the Secretary of State.

The form that I will fill out with the names of the new directors is **SI-100**. This form has to be filed (whether or not we change directors) every two years, and the filing fee is currently \$20.00. You can read more about this here: http://bpd.cdn.sos.ca.gov/corp/pdf/so/corp_so100.pdf

One issue in filing the form is naming a new person to serve as "**Agent of Service of Process**". Currently, that's me. (I've had this position since we first incorporated.)

To quote one source, "*An **agent for service of process** (also known as the registered **agent**) is the person or company designated to accept **service of process** on behalf of the limited liability company. The defendant must be 'served' with court papers, which give the defendant notice, before a lawsuit can have legal effect.*"

This may sound intimidating, but I didn't think there was any serious risk in assuming this role. For one thing, anyone who would want to serve SOT with papers -- and I can't easily imagine any circumstances where this might occur -- has to do it in person in Sacramento and file a fee of \$50.

In any event, I will be withdrawing from this position. In order to file the form SI-100, I need to know, who shall I designate as the new "agent for service of process?"

Someone, please step forward to allow me to file the form. As I stated, I think it is a formality without any consequences, but it is still one that we have to comply with. (Bill, if no-one responds within the next week or so, please designate someone for this position.)

Thanks, everyone!

-Martin

PS: By the way, for the next time anyone needs to know it, our official name is [SAVE OUR TRAILS:
CONNECTING SANTA CLARA COUNTY COMMUNITIES, INC.](#) and our **Corporation Number is C3290177.**